

Communications Internship

DPLF is a regional organization comprised by a multi-national group of professionals. Its mandate is to promote the rule of law in Latin America through analysis and recommendations, cooperation with public and private organizations and institutions, the sharing of experiences, and advocacy.

DPLF's Communications Internship is an **unpaid** internship but may qualify for academic credit according to the intern's needs and university requirements. The opportunity is based in Washington, DC beginning in the summer of 2016 (May - August). Start and end dates are flexible.

Candidates must meet the following requirements:

- Be a current student or graduate with concentrations in communications or journalism, Latin American and/or Caribbean studies or other related field.
- Translation experience will be especially valued.
- Experience with web editing, social media, and graphic design.
- Have an interest in the protection of human rights and strengthening the Rule of Law in Latin America.
- DPLF is a bilingual office; therefore, our interns **must** have an excellent command of written and spoken **English** and **Spanish**.

Position Description

The communications intern will be actively involved in communications activities under the guidance of a staff member. The intern will be assigned daily activities including:

- Researching media outlets and reporters.
- Conducting monitoring and impact assessments relating to DPLF in the media. Collaborating in the translation, research, writing and editing of documents such as press releases, public statements, newsletters, event reports, etc.
- Covering events and conferences at partner organizations and at the Inter-American Commission on Human Rights.
- Creating daily social media updates using social media monitoring technology.
- Assisting in the coordination of international press conferences and press interviews with staff members.
- Offering logistical and administrative support as necessary to program officer and administrative staff.
- Assist in the creation and editing of multimedia projects including photography, video, and graphic design.

Interested applicants should send resume, cover letter, 2 writing samples (English and Spanish) to info@dplf.org, with "Communications Internship application" in the subject line.